As a faculty mentor and mentee, we agree to abide by the following guidelines:

1. Our mentoring relationship will last until ______________[insert date], at which time we may choose to end or renew the mentoring relationship.

   **Termination clause:** We agree to a no fault conclusion of our mentoring relationship without blame or question if, for any reason, it seems appropriate by either of us.

2. We commit to meeting on a regular basis of ____[insert number of times] per ______________[insert time period, such as month, semester, year, etc.).

3. The content of our conversations will be kept confidential.

4. We will provide one another with honest, direct, and respectful feedback.

5. The responsibilities of the **mentee** will be to: ____________________________________________
   ___________________________________________________________________

   (examples: plan meeting agendas, set specific monthly goals, set steps to achieve goals, etc.)

6. The responsibilities of the **mentor** will be to: ____________________________________________
   ___________________________________________________________________

   (examples: review Individual Development Plan, provide feedback on P+T progress, provide feedback on scholarly writing once per semester, etc.)

Other mutually agreed upon guidelines and goals:

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Mentor ____________________________________________  Mentee ____________________________

Date: ____________________________